

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: NATIONAL PARKS DEVELOPMENT COMMITTEE
Date of Self Assessment: June 30, 2022

Name of Evaluator: Margaux Vanessa T. Decripito
Position: BAC Secretariat Head

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation Form Submitted to GPPB)
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1	1.a Percentage of competitive bidding and limited source	66.82%	0.00		PMRs
2	1.b Percentage of competitive bidding and limited source	3.68%	0.00		PMRs
Indicator 2. Limited Use of Alternative Methods of Procurement					
3	2.a Percentage of shopping contracts in terms of amount of total	1.01%	3.00		PMRs
4	2.b Percentage of negotiated contracts in terms of amount of total	31.35%	0.00		PMRs
5	2.c Percentage of direct contracting in terms of amount of total	0.82%	3.00		PMRs
6	2.d Percentage of repeat order contracts in terms of amount of total	0.00%	3.00		PMRs
7	2.e Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
8	2.f Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source
Indicator 3. Competitiveness of the Bidding Process					
9	3.a Average number of entities who acquired bidding documents	1.45	0.00		Agency records and/or PhilGEPS records
10	3.b Average number of bidders who submitted bids	1.36	0.00		Abstract of Bids or other agency records
11	3.c Average number of bidders who passed eligibility stage	1.18	1.00		Abstract of Bids or other agency records
12	3.d Sufficiency of period to prepare bids	Fully	3.00		Agency records and/or PhilGEPS records
13	3.e Use of proper and effective procurement documentation and	Fully	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications
		Average I	1.45		
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
14	4.a Creation of Bids and Awards Committee(s)	Fully	3.00		Verify copy of Order creating BAC; Organizational Chart; and
15	4.b Presence of a BAC Secretariat or Procurement Unit	Fully	3.00		Verify copy of Order creating BAC Secretariat; Organizational
Indicator 5. Procurement Planning and Implementation					
16	5.a An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
17	5.b Preparation of Annual Procurement Plan for Common-Use	Fully	3.00		APP, APP-CSE, PMR
18	5.c Existing Green Specifications for GPPB-identified non-CSE	Compliant	3.00		ITBs and/or RFQs clearly
Indicator 6. Use of Government Electronic Procurement System					

19	6.a	Percentage of bid opportunities posted by the PhilGEPS-	100.00%	3.00		Agency records and/or PhilGEPS records
20	6.b	Percentage of contract award information posted by the	100.00%	3.00		Agency records and/or PhilGEPS records
21	6.c	Percentage of contract awards procured through alternative	100.00%	3.00		Agency records and/or PhilGEPS records
Indicator 7. System for Disseminating and Monitoring Procurement Information						
22	7.a	Presence of website that provides up-to-date procurement	Fully	3.00		Identify specific procurement-related portion in the agency
23	7.b	Preparation of Procurement Monitoring Reports using the	Fully	3.00		Copy of PMR and received copy that it was submitted to GPPB
				Average II	3.00	
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES						
Indicator 8. Efficiency of Procurement Processes						
24	8.a	Percentage of total amount of contracts signed within the	82.91%	3.00		APP (including Supplemental amendments, if any) and PMRs
25	8.b	Percentage of total number of contracts signed against total	90.91%	1.00		APP(including Supplemental amendments, if any)and PMRs
26	8.c	Planned procurement activities achieved desired contract	Fully	3.00		Agency Procedures/Systems for the conduct of needs analysis
Indicator 9. Compliance with Procurement Timeframes						
27	9.a	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
28	9.b	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
29	9.c	Percentage of contracts awarded within prescribed period of	n/a	n/a		PMRs
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants						
30	10.a	There is a system within the procuring entity to evaluate the	Fully	3.00		Samples of forms used to evaluating procurement
31	10.b	Percentage of participation of procurement staff in	0.00%	0.00		Ask for copies of Office Orders, training modules, list of
32	10.c	The procuring entity has open dialogue with private sector	Compliant	3.00		Ask for copies of documentation of activities for bidders
Indicator 11. Management of Procurement and Contract Management Records						
33	11.a	The BAC Secretariat has a system for keeping and	Fully	3.00		Verify actual procurement records and time it took to retrieve
34	11.b	Implementing Units has and is implementing a system for	Fully	3.00		Verify actual contract management records and time it took to
Indicator 12. Contract Management Procedures						
35	12.a	Agency has defined procedures or standards in such areas as	Substantially	2.00		Verify copies of written procedures for quality control,
36	12.b	Timely Payment of Procurement Contracts	On or before	3.00		Ask Finance or Accounting Head of Agency for average period
				Average III	2.50	
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM						
Indicator 13. Observer Participation in Public Bidding						
37	13.a	Observers are invited to attend stages of procurement as	Fully	3.00		Verify copies of Invitation Letters to CSOs and professional
Indicator 14. Internal and External Audit of Procurement Activities						
38	14.a	Creation and operation of Internal Audit Unit (IAU) that	Fully	3.00		Verify copy of Order or show actual organizational chart
39	14.b	Audit Reports on procurement related transactions	Above 90-	3.00		Verify COA Annual Audit Report on Action on Prior Year's
Indicator 15. Capacity to Handle Procurement Related Complaints						
40	15.a	The Procuring Entity has an efficient procurement complaints	Fully	3.00		Verify copies of BAC resolutions on Motion for

Indicator 16. Anti-Corruption Programs Related to Procurement					
41	16.a	Agency has a specific anti-corruption program/s related to	Fully	3.00	Verify documentation of anti-corruption program
			Average IV	3.00	
GRAND TOTAL (Average I + Average II + Average III + Average IV / 4)				2.49	

Summary of APCPI Scores by Pillar

APCPI Pillars		Ideal Rating	Agency Rating
Pillar I	Legislative and Regulatory Framework	3.00	1.45
Pillar II	Agency Insitutional Framework and Management Capacity	3.00	3.00
Pillar III	Procurement Operations and Market Practices	3.00	2.50
Pillar IV	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4		3.00	2.49

